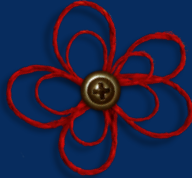


# BLOOMIN' BLUEGRASS FESTIVAL AND CHILI COOKOFF



The Bloomin' Bluegrass Festival is a free, outdoor event in the beautiful Farmers Branch Historical Park. There will be a great marketplace for exhibitors to sell their arts, crafts and merchandise. This event also features live Bluegrass music featuring Grammy award winning artists, a Chili Cook Off with some of the best chili in DFW, a KidZone with lots of fun activities and the magnificent Rose Gardens of Farmers Branch. We are expecting over 6,000 people over 2 days.



## ARTS & CRAFT BOOTH INFORMATION

Friday, October 18  
4:30 pm - 10:00 pm

Saturday, October 19  
11:30 am - 10:00 pm

Farmers Branch Historical Park in Farmers Branch, Texas

Booths are 12 x 12 and cost \$50.

Electricity is available, but exhibitors must supply their own extension cords. Exhibitors must supply their own tent, tables, chairs, signage and supplies. Please see Rules, Regulations and Terms of Participation for other requirements.

Applications are due by August 30 at 5:00 pm.

For more information or questions, contact:  
Kim Jolly Chapman • [kim.chapman@farmersbranchtx.gov](mailto:kim.chapman@farmersbranchtx.gov) • 972.919.8730

[www.bloominbluegrass.com](http://www.bloominbluegrass.com)

# BLOOMIN' BLUEGRASS FESTIVAL AND CHILI COOKOFF

October 18, 2013, 4:30 pm - 10:00 pm • October 19, 2013, 11:30 am - 10:00 pm  
Farmers Branch Historical Park - 2540 Farmers Branch Lane

## ARTS & CRAFTS BOOTH APPLICATION CHECK LIST

Exhibitor Name: \_\_\_\_\_

APPLICATIONS CAN BE TURNED IN STARTING MONDAY, JULY 22 AT 8:00 AM  
AND APPLICATION DEADLINE IS FRIDAY, AUGUST 30 AT 5:00 PM  
ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED

- Application
- Payment
- Electricity
- Hold Harmless Agreement
- Copy of Sales Tax Permit
- Photos of Merchandise

PLEASE INCLUDE THIS CHECK LIST WITH YOUR APPLICATION!

### RETURN APPLICATION AND PAPERWORK TO:

City of Farmers Branch - Bloomin' Bluegrass Festival  
Kim Jolly Chapman • PO Box 819010 • Farmers Branch, Texas 75381  
972.919.8730 Phone • 972.247.3939 Fax • kim.chapman@farmersbranchtx.gov

### QUESTIONS?

Kim Jolly Chapman • kim.chapman@farmersbranchtx.gov • 972.919.8730

#### Staff Use Only:

Received: \_\_\_\_\_ Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Notified: \_\_\_\_\_  
Payment: \_\_\_\_\_ Amount: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Booth Number: \_\_\_\_\_  
Notes: \_\_\_\_\_



October 18, 2013, 4:30 pm - 10:00 pm • October 19, 2013, 11:30 am - 10:00 pm  
Farmers Branch Historical Park - 2540 Farmers Branch Lane

## APPLICATION

Please print clearly and fill out completely.

Business Name:	Exhibitor Name:
Website:	
Phone:	Fax:
Cell Phone:	Email Address (required):
Mailing Address:	
City, State & Zip:	
Number of Loading/Unloading Passes:	
Type and Descriptions of items to be sold (required):	
_____	
_____	

### Payment:

Number of Booths:	Payment Amount: (\$50 per booth)
Payment Type:	
<input type="checkbox"/> <b>Check (payable to the City of Farmers Branch)</b> Check Number: _____	
<input type="checkbox"/> <b>Credit Card</b>	
Please check the appropriate credit card and provide the necessary information along with a signature.	
<input type="checkbox"/> Discover <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa	
Credit Card Number: _____ Exp Date: _____	
I authorize the City of Farmers Branch to charge my credit card in the amounts stated above.	
_____ Date: _____	

Please fully read the attached Rules, Regulations & General Information before submitting your application.

**AUTHORIZATION:** In connection with the Bloomin' Bluegrass Festival to be held Friday, October 18 & Saturday, October 19 at Farmers Branch Historical Park in Farmers Branch, Texas ("Bloomin' Bluegrass" or the "Event"), Exhibitor agrees that it shall abide by and that Exhibitor's participation in the Event is subject to all of the terms and conditions of the "Rules, Regulations and Terms of Participation" attached hereto and made a part hereof for all purposes, and Exhibitor represents and warrants that Exhibitor has read and understands the same. Exhibitor also acknowledges that submission of Application does not guarantee acceptance into the Bloomin' Bluegrass Festival. The undersigned represents that he/she is an authorized representative of Exhibitor and has authority to bind Exhibitor to the provisions, terms and conditions set forth herein.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# BLOOMIN' BLUEGRASS FESTIVAL AND CHILI COOKOFF

October 18, 2013, 4:30 pm - 10:00 pm • October 19, 2013, 11:30 am - 10:00 pm  
Farmers Branch Historical Park - 2540 Farmers Branch Lane

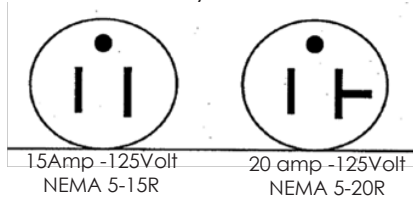
## ELECTRICITY

Exhibitor Name: \_\_\_\_\_

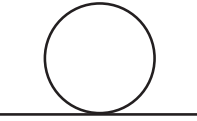
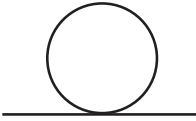
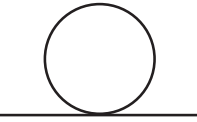
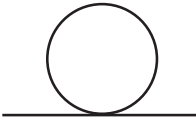
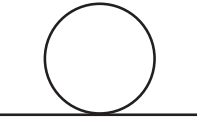
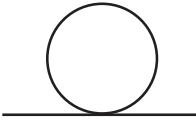
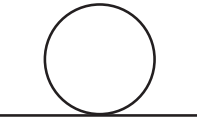
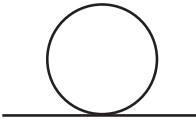
Booth Number (To Be Filled Out By Staff): \_\_\_\_\_

Electricity will be provided by the City of Farmers Branch.

- The following receptacles are available to provide power to Exhibitors.
- Adaptors must be compatible with those identified below.
- Exhibitor must supply their own adaptors and outdoor rated extension cords for the event. No household/interior electrical cords will be allowed.
- Additional electricity not specified on this form may not be available.



Please list your equipment/items below that require power:

EQUIPMENT/ ITEM:	QUANTITY:	IF GRAPHICS ABOVE DO NOT MATCH WHAT YOU NEED, PLEASE DRAW HERE:	EQUIPMENT/ ITEM:	QUANTITY:	IF GRAPHICS ABOVE DO NOT MATCH WHAT YOU NEED, PLEASE DRAW HERE:
					
					
					
					

**Staff Use Only:**

Form Sent to City Electrician: \_\_\_\_\_

**BLOOMIN' BLUEGRASS FESTIVAL**  
**AND CHILI COOKOFF**

October 18, 2013, 4:30 pm - 10:00 pm • October 19, 2013, 11:30 am - 10:00 pm  
Farmers Branch Historical Park - 2540 Farmers Branch Lane

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## HOLD HARMLESS AGREEMENT

Exhibitor Name: \_\_\_\_\_

Parks and Recreation Department

City of Farmers Branch

County of Dallas

State of Texas

In consideration of the City of Farmers Branch, Texas allowing \_\_\_\_\_ to have an arts and crafts booth at the Bloomin' Bluegrass Festival on October 18 & 19, 2013, I/we voluntarily assume all risk of loss, damage, or injury and agree to fully indemnify, release and hold harmless the City of Farmers Branch, Texas, and its officials, employees, and/or agents, jointly and/or severally, from every claim because of loss, damage, or injury of any kind because of such activity, regardless of whether such loss, damage, or injury is caused by the negligence of the City of Farmers Branch, its officers, and/or employees or by any other cause.

Print Name: \_\_\_\_\_ Title/Designation: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



October 18, 2013, 4:30 pm - 10:00 pm • October 19, 2013, 11:30 am - 10:00 pm  
Farmers Branch Historical Park - 2540 Farmers Branch Lane

## RULES, REGULATIONS & TERMS OF PARTICIPATION

### General Information:

- *Date:* Friday, October 18 from 4:30 pm-10:00 pm & Saturday, October 19 from 11:30 am-10:00 pm
- *Free Admission*
- *Event Location:* Farmers Branch Historical Park, 2540 Farmers Branch Lane, Farmers Branch 75234
- *Expected Attendance:* 6,000 over 2 days
- Event will be held rain or shine.
- No animals or pets are allowed with the exception of service animals aiding the impaired.

### Booth Space & Fees:

- \$50 per Booth Space
- Includes - 12 x 12 Area, Electricity and Loading/Unloading Passes (off site parking available with free shuttle)

### Payment:

- Payment must be included with application.
- Forms of payment accepted include: Check or Money Order (payable to City of Farmers Branch) or Credit Card (Discover, MasterCard, Visa)
- Exhibitor will be charged an additional \$35 for returned payments.
- Credit Cards will not be charged until exhibitor is notified of acceptance. Checks or money orders will not be cashed until exhibitor has been notified of acceptance.

### Applications:

- Applications can be turned in starting Monday, July 22 at 8:00 am and deadline is Friday, August 30 at 5:00 pm.
- Application must be filled out completely with all required paperwork and all money must be paid in full at the time the application is submitted.
- Application submission is not guaranteed acceptance.
- Each exhibitor must provide representative photos of all types of merchandise for sale during the event. Photos will not be returned (digital photos will be accepted).
- There will not be product or booth exclusivity. Exhibitor selection and approval will be at the sole discretion of the City of Farmers Branch.
- Quality, original handmade arts and crafts items will be given first priority in acceptance; however, a very limited number of exhibitors selling quality, non-branded resale items may be accepted.
- Once marketplace space is full, exhibitors will be placed on a waiting list.
- Farmers Branch has the right to reject an exhibitor for any reason.

### Cancellation Policy:

- No refunds or cancellations allowed after 5:00 pm on October 14, 2013.
- All cancellations shall be in writing to [kim.chapman@farmersbranchtx.gov](mailto:kim.chapman@farmersbranchtx.gov).

## IMPORTANT DATES

### July 22 at 8:00 am

Applications Available

### August 30 at 5:00 pm

Application Deadline

### September 23

Acceptance Notifications  
Emailed

### October 18

Free Admission

8:00 am - Exhibitor Set Up  
3:30 pm - All Vehicles Out of  
Historical Park  
4:30 pm - Gates Open  
10:00 pm - Park Closed

### October 19

Free Admission

8:00 am - Exhibitor Set Up  
10:30 am - All Vehicles Out of  
Historical Park  
11:30 am - Gates Open  
10:00 pm - Park Closed  
Clean Up

### October 20

8:00 am-5:00 pm - Clean Up

### Questions?

Kim Jolly Chapman

972.919.8730

[kim.chapman@farmersbranchtx.gov](mailto:kim.chapman@farmersbranchtx.gov)

# RULES, REGULATIONS & GENERAL INFORMATION

## Notification:

- Notification of acceptance by email will begin Monday, September 23. Exhibitors not selected will be mailed a notification letter along with their checks or money order beginning Monday, September 23.
- Exhibitors will be mailed their receipt, loading passes and event map starting Monday, September 23.

## Exhibitor Requirements:

- Exhibitors must provide tent (recommended), tent lighting, tables and chairs, signage, supplies, 5 lb ABC fire extinguisher (required) and outdoor rated extension cords.
- Booths must display the name of their business.
- Exhibitors will be assigned a marketplace area within the Historical Park and space will be marked.
- Location of your booth is not guaranteed and staff reserves the right to assign spaces and alter layouts as deemed necessary.
- Booth must be open during festival hours and exhibitor must be present at their booth during these hours.
- Booths may be left up overnight at exhibitor's own risk. The City of Farmers Branch is not responsible for damage or theft before, during or after festival hours.
- All exhibitor items must be contained in the booth space (including storage).
- No microphones, bullhorns, loud speakers or other amplification of sound will be allowed other than the planned entertainment at the stage area. All music and the projections of sound must be contained within the booth.
- Exhibitor is responsible for maintaining and cleaning in and around their area during and after the event.
- All booths are subject to inspection by City Staff, Fire Marshall and Texas Comptroller.
- There will be no water available in booth area.
- The City of Farmers Branch will provide electricity. Please note all electrical needs on Electricity Form.
  - Exhibitor must supply their own adaptors and outdoor rated extension cords for the event. No household/interior electrical cords will be allowed.
  - Additional electricity not specified on this form may not be available.

## Booth Sales:

- Exhibitors will not be allowed to sell or display items that are deemed by festival officials to be obscene, dangerous or illegal. All booths must be in good taste.
- All sales must be done within your booth space - no roaming arts and crafts exhibitors will be allowed.
- Exhibitor may keep all proceeds from their booth. Exhibitor is responsible for paying all applicable Texas State Sales Tax. The Exhibitor shall pay all taxes and fees of every nature and description arising out of or in any manner connected with the sale of its products.
- Exhibitors may accept any form of payment. Exhibitor is responsible for providing change for their booth. ATM will be provided on site.
- Exhibitor must provide the City of Farmers Branch a copy of their Sales Tax Permit with the original in their booth during the festival.

## Set Up & Clean Up:

- Vehicles are prohibited from driving or parking within festival area except during set up and clean up.
- *Set Up:* Friday, October 18 as early as 8:00 am
  - Please enter into the Park through the Farmers Branch Lane Gate (at the intersection of Farmers Branch Lane and Bee Street)
  - Exhibitor areas will be marked inside the park.
  - All vehicles must be out of the Historical Park by 3:30 pm and will not be allowed back into the Park until cleared by City Staff.
  - Each exhibitor will receive loading and unloading passes. Parking is located at Metro Square Business Park (south lot) - free shuttles provided.
- *Clean Up:* Saturday, October 19 & Sunday, October 20
  - Booths must stay open until 10:00 pm. City staff will notify you when you can drive vehicles into the Park following the event, we anticipate this will be around 10:30 pm.
  - Exhibitor items must be removed by Sunday, October 20 at 5:00 pm.

**Exhibitor must adhere to all rules set forth by the City of Farmers Branch. Not doing so may result in immediate dismissal from the event or participation in future events.**