

Laboratory Assistant I

Laboratory Assistant I

**Full-time
(Non-exempt)**

Reports to Lab Manager

Responsibilities include but are not limited to:

- Responsible for cleaning, disinfecting, and maintaining labware and equipment, including regular preventative measures on applicable equipment in accordance with established SOP
- Manages ordering and stocking of materials and equipment, including the receipt and inspection of raw materials and equipment
- Performance of routine safety checks in accordance with established SOP
- Manufacturing and quality control testing of reagents in accordance with established SOP
- Fulfillment of customer orders by packing and shipping products as required
- Shipping and receiving of Sword detector systems
- Autoclaving biohazardous waste for disposal in accordance with established SOP
- Maintaining a clean and tidy lab environment
- Other duties and responsibilities as assigned

General requirements:

- Bachelor degree in a science or technical field
- 1-3 years experience in a laboratory setting
- Willingness and ability to work in a Biosafety Level 2 laboratory
- Ability to work in a glove box, chemical hood, and biosafety cabinet
- Ability to move items weighing approximately 50 pounds
- Working knowledge of and general proficiency in commonly used office software (Word, Excel)
- Occasional long periods of standing
- Occasional long periods of sitting

Please send a cover letter, resume, and salary requirements to hr@sworddiagnostics.com.