

# SPACES FOR HIRE

A LIST OF SPACES FOR HIRE IN HUTT CITY

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## ALICETOWN

### ALICETOWN COMMUNITY CENTRE

Venue location:	38 Victoria Street, Alicetown 5010
Contact:	Karen Wick
T:	589 2646
E:	<a href="mailto:alicetown@actrix.co.nz">alicetown@actrix.co.nz</a>
Type of facility:	Community centre
Room/spaces:	One room
Kitchen facilities:	Stove, fridge, freezer, microwave, cutlery etc.
Type of access:	Front of street access. Wheelchair ramp front and back entrance
Equipment available:	Children's play fort and swings outside. Chairs/tables
Capacity:	30 seated
Hours available:	Depends on user group usage
Costs:	\$25 per session
Any restrictions:	No smoking, no alcohol, no animals.

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## AVALON

### AVALON PARK PAVILION

Venue location:	Avalon Park, Taita Drive, Avalon
Contact:	P O Box 44-171, Lower Hutt 5040
E:	<a href="mailto:avalonpavilion@xtra.co.nz">avalonpavilion@xtra.co.nz</a>
T:	567 5007
Type of facility:	Hall (heated, carpet and curtains), Kitchen, Toilets (men, women, disabled)
Room spaces:	Hall and boardroom
Kitchen facilities:	Oven, fridge, dishwasher
Type of access:	Double door, wheelchair ground level entry
Equipment available:	Chairs and tables, dance floor
Capacity:	120 persons
Hours available:	24/7
Costs:	Upon request
Any restrictions:	No smoking. Liquor licence required

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### AVALON PUBLIC HALL SOCIETY

Venue location:	Mabey Road, Avalon 5011
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Contact: Alan Parkinson  
 T: 567 8480  
 Type of facility: Public hall  
 Room/spaces: Main hall and supper room  
 Kitchen facilities: Fridge, stove, microwave, pie warmer  
 Type of access: Ramps back and front for wheelchair access  
 Equipment available: Chairs and trestle tables  
 Capacity: 180 persons  
 Hours available: Saturday functions – weddings etc.  
 Costs: \$160.00 from 8.00am – 12 midnight  
 Any restrictions: Not available Sundays

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### **HUTT BRIDGE CLUB**

Venue location: 1 Park Avenue, Avalon 5011  
 Contact: The Secretary  
 E: [hbcinc@xtra.co.nz](mailto:hbcinc@xtra.co.nz)  
 T: 567 1058  
 F: 567 1051  
 W: [www.contractbridge.net/hutt](http://www.contractbridge.net/hutt)  
 Type of facility: Club rooms  
 Room/spaces: Large room, 10m<sup>2</sup>, carpeted, tables and chairs  
 Kitchen facilities: Full kitchen  
 Type of access: Flat access, disabled facilities  
 Capacity: 100 people  
 Hours available: Varies, some permanent bookings, phone to enquire  
 Costs: \$100 plus GST per half day/evening; \$200 plus GST per full day  
 Any restrictions: No 21st parties. Some restrictions due to bridge play

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### **ST. JOHN'S AVALON UNITING CHURCH**

Venue Location: 986 High Street, Lower Hutt 5010  
 Contact: O'fa Katoa  
 T: 567 5812  
 Type of facility: Church hall, lounge  
 Kitchen facilities: Kitchen  
 Type of access: Ramp, wheelchair accessible  
 Equipment available: Seating

Capacity:	30
Hours available:	9am - 10pm
Costs:	Morning hire 8 - 12noon \$20   Afternoon hire 12pm - 5pm \$20 Evening hire 5.30 -11pm \$20. All prices exclude GST
Any restrictions:	Not available Sundays. No alcohol or smoking

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## BELMONT

### **BELMONT MEMORIAL HALL (BELMONT DOMAIN)**

Venue location:	Alongside S.H.2, across from Kennedy-Good Bridge, Avalon 5011
Contact:	Leisure Active
E:	<a href="mailto:halls.bookings@huttcity.govt.nz">halls.bookings@huttcity.govt.nz</a>
T:	560 0307
F:	560 0400
W:	<a href="http://huttcity.govt.nz/halls">huttcity.govt.nz/halls</a>
Type of facility:	Hall
Kitchen facilities:	Kitchen with electric stove
Type of access:	Access for disabled
Toilet facilities:	Yes
Equipment available:	Limited tables/chairs available – tables seat 8 - 10
Capacity:	150
Hours available:	Upon ringing
Costs:	Upon ringing
Any restrictions:	Restrictions on alcohol related functions may apply. Please ask at time of booking. No smoking
Any other info:	Please visit our website <a href="http://huttcity.govt.nz">huttcity.govt.nz</a>

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### **HARDWICK SMITH LOUNGE**

Venue location:	Just off SH2 in Belmont Domain (Turn off at Owen Street into Norfolk Street), 5010
Contact:	Leisure Active
E:	<a href="mailto:halls.bookings@huttcity.govt.nz">halls.bookings@huttcity.govt.nz</a>
T:	560 0307
F:	560 0400
W:	<a href="http://huttcity.govt.nz/halls">huttcity.govt.nz/halls</a>
Type of facility:	Lounge - fully carpeted plus separate meeting room
Kitchen facilities:	Kitchen with electric stove and shared fridge

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Type of access:	Access for disabled
Toilet facilities:	Yes
Equipment available:	Limited tables and chairs
Capacity:	40 - 50
Hours available:	Upon ringing
Costs:	Upon ringing
Any restrictions:	No 18th Birthday Parties involving alcohol. Restrictions on alcohol related functions may apply. Please ask at time of booking. No smoking.
Any other info:	Please visit our website <a href="http://huttcity.govt.nz">huttcity.govt.nz</a>

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## EASTBOURNE

### EASTBOURNE COMMUNITY LIBRARY & SERVICE CENTRE

Venue location:	Rimu Street, Eastbourne 5013
Contact:	Eastbourne Library
E:	<a href="mailto:eastbourne.library@huttcity.govt.nz">eastbourne.library@huttcity.govt.nz</a>
T:	562 8042
Type of facility:	Former Council Chambers
Kitchen facilities:	Available
Type of access:	No wheelchair access to Council Chambers upstairs
Equipment available:	Tables/chairs
Capacity:	55 max
Hours available:	By negotiation
Costs:	Upon ringing
Any restrictions:	No smoking. No alcohol.

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### EASTBOURNE COMMUNITY HALL

Venue location:	Tuatoru Street, Eastbourne 5013
Contact:	Leisure Active
E:	<a href="mailto:halls.bookings@huttcity.govt.nz">halls.bookings@huttcity.govt.nz</a>
T:	560 0307
F:	560 0400
W:	<a href="http://huttcity.govt.nz/halls">huttcity.govt.nz/halls</a>
Type of facility:	Main hall with astro turf, supper room and kitchen
Kitchen facilities:	Kitchen with stove and fridge
Type of access:	Access for disabled

Equipment available:	Limited tables/chairs available
Capacity:	150
Hours available:	Ring for availability
Costs:	Upon ringing
Any restrictions:	Hall is set up for indoor sports with astro turf and netting. Restrictions on alcohol related functions may apply. Please ask at time of booking. No smoking.
Any other info:	Please visit our website <a href="http://huttcity.govt.nz">huttcity.govt.nz</a>

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### **EASTBOURNE PRESBYTERIAN PARISH – ST. RONAN’S CHURCH**

Venue location:	234 Muritai Road, Eastbourne 5013
Contact:	Jenifer Kerr
E:	<a href="mailto:office@stronans.org.nz">office@stronans.org.nz</a>
T:	562 0987
F:	562 8360
W:	<a href="http://www.stronans.org.nz">www.stronans.org.nz</a>
Type of facility:	Church hall with kitchen, other rooms available
Room/spaces:	Two other rooms
Kitchen facilities:	Kitchen off main hall with fridge, stove, boiling water, microwave, tea making in one room
Equipment available:	Whiteboard, overhead projector, chairs and tables. Tea and coffee making facilities
Capacity:	80 - 100
Hours available:	On inquiry
Costs:	On inquiry
Any restrictions:	No smoking, neighbours to be considered with noise.

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### **MURITAI SCHOOL**

Venue location:	Muritai Road, Eastbourne 5013
Contact:	School Office
E:	<a href="mailto:lowe@murita.school.nz">lowe@murita.school.nz</a>
T:	562 8409
Type of facility:	Hall
Kitchen facilities:	Oven, fridge
Type of access:	Wheelchair accessible
Equipment available:	Bring your own

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Capacity:	200 max
Hours available:	Upon ringing
Costs:	Upon ringing
Any restrictions:	No 18th Birthday Parties involving alcohol. Restrictions on alcohol related functions may apply. No smoking on school grounds

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### ST ALBANS'S ANGLICAN CHURCH HALL

Venue location:	14 Ngaio Street, Eastbourne 5013
Contact:	The Parish Administrator
E:	<a href="mailto:stalbansch@xtra.co.nz">stalbansch@xtra.co.nz</a>
T:	562 6269
F:	562 6269
W:	<a href="http://stalbans.eastbourne.net.nz">http://stalbans.eastbourne.net.nz</a>
Type of facility:	Church hall
Room spaces:	Church hall and small lounge
Kitchen facilities:	Commercial kitchen available by arrangement. Small kitchen for coffee/tea making
Type of access:	Access for disabled
Equipment available:	50 chairs, trestle tables. Plates, cutlery etc. can be hired.
Capacity:	75 comfortably (100 max)
Hours available:	Please ring for details, all calls welcome.
Costs:	By negotiation
Any restriction:	No 18 <sup>th</sup> Birthday Parties involving alcohol. Restrictions on alcohol related functions may apply.  No telephone in hall. No smoking, no gambling. Residential zone Restrictions apply.

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## EPUNI

### EPUNI COMMUNITY HALL

Venue location:	Corner Oxford Terrace and Mitchell Street, Epuni 5011
Contact:	Bob Rowell
E:	<a href="mailto:bobrowell@xtra.co.nz">bobrowell@xtra.co.nz</a>
M:	027 243 7500
Type of facility:	Community hall that is maintained in the heritage of its construction in the 1950's. Hall includes a Supper Room used regularly as: <ul style="list-style-type: none"> <li>▪ Dance Venue and Studio - sprung timber floors - large dance studio mirror wall</li> </ul>

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- Performing Centre by Hutt City Musical Theatre as the main tenants and easily arranged in cabaret style seating for dances or shows.
- Recital Centre - Hutt City Musical Theatre have a performance standard piano that may be made available for use.
- Church Services Social gatherings and Meetings

Kitchen facilities:	Yes
Toilet facilities:	Yes
Capacity:	Cabaret Seating 120, Assembly Style Seating 160
Hours available:	8am – 12pm midnight
Costs:	\$23.00 incl. GST per hour - a bond may be requested depending on function
Any restrictions:	At the discretion of the Hall Manager and Hutt City Musical Theatre

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### **RIVER OF LIFE CENTRE**

Venue location:	774 High Street, Lower Hutt 5011
Contact:	Emma Kim
E:	<a href="mailto:admin@riveroflifecentre.org.nz">admin@riveroflifecentre.org.nz</a>
T:	577 3211
Website:	<a href="http://www.riveroflifecentre.org.nz">www.riveroflifecentre.org.nz</a>
Type of facility:	Church
Room/spaces:	Auditorium, hall and smaller rooms
Kitchen facilities:	Two stoves and microwave
Type of access:	Ramp
Equipment available:	Chairs and tables available on request
Capacity:	Up to 250 in auditorium
Hours available:	By negotiation
Costs:	Upon ringing
Any restrictions:	No smoking. No alcohol. No noise after 10.00pm

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## **KELSON**

### **KELSON COMMUNITY CENTRE**

Venue Location:	5A Timaru Grove, Kelson, 5010
E:	<a href="mailto:kelsoncommunity@hotmail.com">kelsoncommunity@hotmail.com</a>
T:	565 0228
Type of facility:	One large room split by folding doors, so can be used as two. Small back room suitable for interviews

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Kitchen facilities:	Fully equipped kitchen
Toilet facilities:	Yes access by wheel chair
Equipment available:	60 chairs and 6 tables. Crockery for about 60 people (\$10 rental)
Capacity:	70
Hours available:	Until 11pm weekdays and 1am Friday - Sunday
Costs:	Upon ringing. Bond is required.
Any restriction:	No smoking. No noise after 11pm as residential area. There may be some restrictions for events with alcohol.

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## KOROKORO

### KOROKORO SCHOOL

Venue location:	Korokoro Road, Korokoro 5012
Contact:	School Office
E:	<a href="mailto:admin@korokoro.school.nz">admin@korokoro.school.nz</a>
T:	569 1821
F:	569 1684
Type of facility:	Hall
Kitchen facilities:	Stove, fridge (small kitchen)
Type of access:	Wheelchair accessible
Equipment available:	Tables/chairs
Capacity:	60 max
Hours available:	By arrangement
Costs:	Upon ringing

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## LOWER HUTT

### ANGUS INN HOTEL

Venue location:	Corner Waterloo Road and Cornwall Street, Lower Hutt 5010
Contact:	Dot Scott
E:	<a href="mailto:functions@angusinn.co.nz">functions@angusinn.co.nz</a>
T:	560 2811
F:	569 4744
Type of facility:	Conference and meetings, private function rooms, interview room
Room/ spaces:	Four rooms. Dining, accommodation rooms
Kitchen facility:	Restaurant on site
Toilet facilities:	Disabled, two toilet blocks for function rooms

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Type of access:	Flat access, disabled friendly
Equipment available:	Conference rooms have screens, whiteboards, data projectors. Please talk to us if you have any other equipment requirements
Capacity:	25 -150 max ask upon ringing
Hours available:	6am - midnight
Costs:	Range from function rooms
Any restrictions:	No smoking
Any other info:	Function rooms are fully catered by hotel in both food and beverage

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### **RUSSELL KEOWN HOUSE (FORMALLY APEX HOUSE)**

Venue location:	1 Knights Road, Corner of Queens Drive and Laings Road Lower Hutt, 5010
Contact:	Leisure Active
E:	<a href="mailto:hall.bookings@huttcity.govt.nz">hall.bookings@huttcity.govt.nz</a>
T:	560 0307
F:	560 0400
W:	<a href="http://huttcity.govt.nz">huttcity.govt.nz</a>
Type of facility:	Four meeting rooms
Room spaces:	Four rooms of varying sizes which can hold between 10-30 people
Kitchen facilities:	Microwave, fridge, limited cups and cutlery available
Type of access:	Wheelchair accessible
Equipment available:	White board in each room, projector in room 1 only, tables and chairs to fit capacity
Capacity:	Rooms capacities are between 10 – 30 people – room dependent
Hours available:	Ring for availability
Costs:	See website <a href="http://huttcity.govt.nz">huttcity.govt.nz</a>

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### **CHAMPERS MOTOR INN**

Venue location:	6 – 10 Pharazyn Street, Lower Hutt
Contact:	Reception
E:	<a href="mailto:champers@xtra.co.nz">champers@xtra.co.nz</a>
T:	569 3906
W:	<a href="http://www.champersmotorinn.co.nz">www.champersmotorinn.co.nz</a>
Type of facility:	Conference room
Capacity:	30 – 60
Hours available:	8am – 5pm
Costs:	Upon ringing

**DYER STREET SCHOOL**

Venue location:	Dyer Street, Lower Hutt 5010
Contact:	School Office
E:	<a href="mailto:admin@dyerstreet.school.nz">admin@dyerstreet.school.nz</a>
T:	567 8016
Type of facility:	Hall
Kitchen facilities:	Yes
Toilet facilities:	Two toilets
Type of access:	Wheelchair accessible
Equipment available:	Tables/ chairs
Capacity:	250 max (seating)
Hours available:	Mainly weekends
Costs:	Upon ringing
Any restrictions:	No drinking. No smoking. Out by midnight

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**FERNHILL MOTOR LODGE**

Venue location:	17–19 Pharazyn Street, Lower Hutt 5010
Contact:	Reception
E:	<a href="mailto:fernhillmotorlodge@xtra.co.nz">fernhillmotorlodge@xtra.co.nz</a>
T:	939 9939
F:	939 9933
Website:	<a href="http://www.fernhillmotorlodge.co.nz">www.fernhillmotorlodge.co.nz</a>
Type of facility:	Conference/meeting room
Room spaces:	Suitable up to 18 people
Kitchen facilities:	On site catering
Type of access:	Upstairs
Equipment available:	TV/DVD, flipchart, screen, whiteboard, water cooler
Capacity:	18
Hours available:	To be discussed
Costs:	To be discussed
Any restrictions:	To be discussed

**GRACEFIELD SCHOOL**

Venue location:	Bell Road, Lower Hutt 5010
Contact:	School office
D:	<a href="mailto:office@gracefield.school.nz">office@gracefield.school.nz</a>
T:	569 5422
Type of facility:	Hall with stage
Kitchen facilities:	Yes
Toilet facilities:	Yes
Equipment available:	Upon ringing
Grounds:	For hire
Hours available:	Upon ringing
Costs:	Upon ringing

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**HUIA POOL**

Venue location:	Huia Street, Lower Hutt 5010
Contact:	Pool reception
E:	<a href="mailto:huiapooluser@huttcity.govt.nz">huiapooluser@huttcity.govt.nz</a>
T:	570 6655
W:	<a href="http://huttcity.govt.nz/pools">huttcity.govt.nz/pools</a>
Type of facility:	Meeting room
Kitchen facilities:	Oven and zip
Toilet facilities:	Downstairs
Type of access:	No wheelchair access
Capacity:	50 max
Equipment available:	4 tables and 30 chairs
Hours available:	Upon ringing
Costs:	Upon ringing
Any restrictions:	No smoking

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**HUTT ART SOCIETY**

Venue location:	Corner Myrtle and Huia Streets, Lower Hutt 5010
Contact:	Christine
E:	<a href="mailto:huttartsociety@xtra.co.nz">huttartsociety@xtra.co.nz</a>
T:	566 0102
W:	<a href="http://www.huttcity.com/huttart">www.huttcity.com/huttart</a>
Type of facility:	Gallery, art studios, print studio and pottery studio

Room/spaces:	One large meeting room, one small room
Kitchen facilities:	Oven, fridge, dishwasher, sink, zip and cups
Type of access:	Ramp
Equipment available:	Printing press, kilns, wheels etc.
Capacity:	Up to 20 depending on studio size
Hours available:	7.30am – 10pm
Costs:	Upon ringing
Any restrictions:	No smoking

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### **HUTT BRIDGE CLUB**

Venue location:	1 Park Avenue, Avalon 5011
Contact:	The Secretary
W:	<a href="http://www.contactbridge.net/hutt">www.contactbridge.net/hutt</a>
T:	567 1058
F:	567 1051
Type of facilities:	Club rooms
Kitchen facilities:	Fully equipped kitchen.
Type of access:	Flat access, disabled facilities
Capacity:	100 people
Hours available:	Varies – some permanent bookings, phone to enquire
Costs:	\$100.00 plus GST half day or evening; \$200.00 plus GST full day
Any restrictions:	No 21st Birthdays. Some restrictions due to bridge play

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### **HUTT CENTRAL SCHOOL**

Venue location:	Railway Ave, Lower Hutt 5010
Contact:	School Office
T:	566 0059
E:	<a href="mailto:admin@huttcentral.nz">admin@huttcentral.nz</a>
Type of facility:	Hall
Kitchen facility:	No crockery
Type of access:	Wheelchair accessible
Capacity:	200 max
Hours available:	Mon - Fri 6pm onwards, Sat - Sun all day
Costs:	Upon ringing
Any restriction:	No smoking, no alcohol

**HUTT CITY BAPTIST**

Venue location:	132-146 High Street, Lower Hutt
Contact:	The Church Administrator
E:	<a href="mailto:admin@huttbaptist.org.nz">admin@huttbaptist.org.nz</a>
T:	566 0467
Type of facility:	Halls and meeting rooms
Kitchen facilities:	Kitchen
Type of access:	Wheelchair accessible, stairs and lift
Equipment available:	Tables, chairs, whiteboard, projector, sound equipment. If you have equipment needs please get in touch
Capacity:	up to 300
Hours available:	Upon enquiry
Costs:	Upon enquiry (reductions for non-profit organisations)
Any restrictions:	No alcohol, no smoking – unavailable on Sundays

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**HUTT CITY SENIOR CITIZENS' ASSOCIATION INC**

Venue location:	Ground Floor, 45 Knights Road, Westfield Towers 5010
Contact:	Robyn Ngatuere
E:	<a href="mailto:huttcitysca@xtra.co.nz">huttcitysca@xtra.co.nz</a>
M:	021 425 688
T:	566 0453
Type of facilities:	Meeting room
Room/spaces:	Suitable for conferences, drama groups, dance groups, Taekwondo
Kitchen Facilities:	Modern kitchen BYO cutlery
Type of access:	Wheelchair accessible
Equipment available:	16 tables, 140 Chairs
Capacity:	150
Hours available:	By arrangement
Costs:	Upon ringing
Any restrictions:	Smoke free. There is to be no alcohol on the premises.

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**HUTT OLD BOYS MARIST RUGBY FOOTBALL CLUBROOMS**

Venue location:	Myrtle Street, Hutt Recreation Ground, Lower Hutt 5010
Contact:	Megan Bailey
E:	<a href="mailto:candmbailey@clear.net.nz">candmbailey@clear.net.nz</a>
T:	577 0366



M: 021 036 5529  
W: [www.hobm.co.nz](http://www.hobm.co.nz)  
Type of facility: Sports club  
Room spaces: One room  
Kitchen facilities: Fully equipped kitchen  
Type of access: Wheelchair  
Equipment available: Tables/chairs  
Capacity: 200  
Hours available: Negotiable  
Costs: \$250 per day, plus cleaning - \$500 bond  
Any restrictions: No

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### **HUTT THEATRE SCHOOL**

Venue location: Birch Street Reserve, Waterloo  
Contact: Bronwen or Rosemary  
E: [rosemary.gibbons@yahoo.com.au](mailto:rosemary.gibbons@yahoo.com.au) / [bronwen.olds@gmail.com](mailto:bronwen.olds@gmail.com)  
T: 938 2525  
M: 021 215 2264  
W: [www.hutttheatre.school.co.nz](http://www.hutttheatre.school.co.nz)  
Type of facility: One large room carpeted  
Room spaces: Kitchen and office space  
Kitchen facilities: Stove, microwave, jug, 2 hot water zips, some crockery  
Type of access: Flat access  
Equipment available: Tables, chairs, crockery  
Capacity: 50 approximately  
Hours available: Day and evening 7.30pm till 12 midnight  
Costs: From \$40 to \$100 depending on function and hours  
Any restrictions: No alcohol on premises.  
All rubbish must be removed and venue left in tidy condition and venue left in a clean tidy condition  
Any other info: The Theatre School does not permit the use of the rooms for 21<sup>st</sup> Birthdays

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### **LOWER HUTT ANGLICAN PARISH – ST. JAMES CHURCH**

Venue location: 71 Woburn Road, Lower Hutt 5010  
Contact: Parish Office  
T: 569 6737

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Type of facility:	Two halls with kitchen – one with wheelchair access
Kitchen facilities:	Two stoves, tea and coffee mugs, spoons, microwave
Type of access:	Wheelchair accessible to main hall and kitchen
Equipment available:	Tables/chairs
Hours available:	Upon ringing
Costs:	Upon ringing.
Any restrictions:	No smoking. 1am finish. No private parties

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### **RIDDIFORD HOTEL**

Venue location:	21 – 29 Knights Road, Lower Hutt 5010
Contact:	Gillian Sun
E:	<a href="mailto:riddifordhotel@xtra.co.nz">riddifordhotel@xtra.co.nz</a>
T:	586 6318
F:	586 3838
W:	<a href="http://www.riddifordhotel.co.nz">www.riddifordhotel.co.nz</a>
Type of facilities:	Boardroom, theatre style
Hours available:	8am – 5pm
Costs:	Upon ringing

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### **SECRET LEVEL YOUTH CENTRE**

Venue location:	229A High Street, Lower Hutt 5010
Contact:	Simon Gilbert
E:	<a href="mailto:simon@secretlevel.org.nz">simon@secretlevel.org.nz</a>
T:	566 2503
M:	021 746 642
Type of facility:	Hall and meeting room, dance floor and mirrors
Room/spaces:	Two main rooms, dance hall
Kitchen facilities:	Yes
Toilet facilities:	No disabled access
Type of access:	Stairs
Equipment available:	PA systems x 2, chairs, bar games
Capacity:	300
Hours available:	Upon ringing
Any restrictions:	No smoking. No alcohol. Hirer must be 21 years or over

**SETTLERS MOTOR LODGE & ALFRED COLES HOUSE**

Venue location: 83 - 85 Hutt Road, Petone 5012  
 Contact: Robin Bloor  
 E: [stay@settlersmotel.co.nz](mailto:stay@settlersmotel.co.nz)  
 T: 939 4088  
 F: 939 3168  
 W: [www.settlersmotel.co.nz](http://www.settlersmotel.co.nz)  
 Type of facility: Conference, function centre, wedding venue  
 Room spaces: Two rooms, bar  
 Kitchen facilities: No  
 Equipment available: Normal conference equipment  
 Capacity: 80 theatre style, 28 U-shape  
 Hours available: 6.00am-12.00am  
 Costs: Depends on event

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**ST. MARK'S CHURCH HUTT CITY UNITING CONGREGATION**

Venue location: 58 Woburn Road, Lower Hutt 5010  
 Contact: Eric Wadsworth  
 E: [stmarks@hcuc.co.nz](mailto:stmarks@hcuc.co.nz)  
 T: 566 0743  
 W: [www.hcuc.co.nz](http://www.hcuc.co.nz)  
 Type of facility: Hall, lounge, meeting room  
 Kitchen facilities: Full Facilities  
 Type of Access: Ramp Access  
 Equipment available: Tables and chairs  
 Toilet Facilities: Male, Female and Disabled  
 Capacity: Hall – 80; Lounge – 40; Meeting room – 20.  
 Hours available: Hours negotiable  
 Costs: Costs negotiable  
 Any restrictions: No smoking or alcohol. Must comply with the church wholeness and wellness philosophy

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**THE DOWSE ART MUSEUM**

Venue location: 45 Laings Road, Lower Hutt 5010  
 Contact: Bookings Coordinator  
 E: [venues@dowse.org.nz](mailto:venues@dowse.org.nz)  
 T: 570 6500

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F:	569 5877
W:	<a href="http://www.dowse.org.nz">www.dowse.org.nz</a>
Type of facilities:	Conference and meetings, private functions, weddings, interviews
Kitchen facilities:	Kitchenette with sink (hot/cold water access) steriliser, microwave, fridge. No oven. Hot water urn available.
Toilet facilities:	Downstairs: four female, three male, two urinals and one disabled. Top floor: one disabled
Type of access:	Fully wheelchair accessible, stairs and lift (Int), stairs and ramp (Ext)
Equipment available:	Tables, chairs, glassware, PA system, podium, projector, lectern, other; contact for more information
Capacity:	Up to 200
Hours available:	Until midnight
Costs:	On enquiry. Discounts available for non-profit organisations and Hutt City ratepayers. A bond may be required.
Any restrictions:	No smoking, off-site by midnight, no school balls, no 21st birthdays or teenage birthdays.
Any other info:	Terms and conditions available upon request

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### THE LITTLE THEATRE

Venue location:	Queens Drive, Lower Hutt 5010 (beside War Memorial Library)
Contact:	Bookings Coordinator (The Dowse Art Museum)
E:	<a href="mailto:venues@dowse.org.nz">venues@dowse.org.nz</a>
T:	560 6500
F:	569 5877
W:	<a href="http://www.dowse.org.nz">www.dowse.org.nz</a>
Type of facility:	Theatre
Room/spaces:	Foyer, auditorium, dressing rooms
Kitchen facilities:	No; hot water Zip, mini fridge and microwave available in Green Room
Type of access:	Wheel chair accessible
Equipment available:	Fixed theatre seating, upright and Grand Pianos; chairs/tables for foyer/dressing rooms available
Capacity:	Auditorium seating: 306
Hours available:	8AM–11PM; extra costs for outside these times.
Costs:	Available on website or by phoning
Any restrictions:	Restrictions on alcohol related functions may apply. Please ask at time of booking. No smoking. Restricted parking on Sundays
Any other info:	Available on website or by phoning

## MAUNGARAKI

### MAUNGARAKI COMMUNITY CENTRE

Venue location:	Dowse Drive, Maungaraki 5010
Contact:	Darrell Hopkins
DDI:	569 4190
M:	027 5240 759
E:	<a href="mailto:bookings@maungaraki.com">bookings@maungaraki.com</a>
W:	<a href="http://www.maungaraki.com">www.maungaraki.com</a>
Type of facility:	Hall and supper room
Room Space:	3 spaces and Committee Room
Kitchen facilities:	Fridge/freezer, microwave, 2 x ovens, Laser hot water, limited crockery
Type of access:	Walk in, semi wheelchair
Equipment available:	Chairs and tables. ½ size basketball court, markings for badminton court x 2
Capacity:	Supper room only 30 people, Full facilities 260 people
Hours available:	Monday-Friday 5pm-1.00am. Saturday/Sun/Public Holidays 8am-1.00am
Costs:	Supper room \$40 per hour (min 4hrs) then \$10 per hour, Main hall \$15 per hour. \$240 full day hire.
Any restrictions:	The Committee Room is \$20 to hire. Call to discuss.

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## MOERA

### MOERA COMMUNITY HALL

Venue location:	107 Randwick Crescent, Moera 5010 (behind library)
Contact:	Co-ordinator
E:	<a href="mailto:halls.bookings@huttcity.govt.nz">halls.bookings@huttcity.govt.nz</a>
T:	568 9836
F:	560 0400
W:	<a href="http://huttcity.govt.nz/halls">huttcity.govt.nz/halls</a>
Type of facility:	Main hall, supper room and kitchen. Play area for children (Fully fenced)
Kitchen facilities:	Kitchen with oven hot water facilities. No crockery
Toilet facilities:	Yes, access for disabled
Type of access:	Access for disabled

Equipment available:	Limited tables/chairs available – tables seat 8 - 10
Capacity:	150
Hours available:	Upon ringing
Costs:	Upon ringing
Any restrictions:	No 18 <sup>th</sup> Birthday Parties involving alcohol. Restrictions on alcohol related functions may apply. Please ask at time of booking. No smoking. No music after midnight
Any other info:	Please visit our website <a href="http://huttcity.govt.nz">huttcity.govt.nz</a>

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### MOERA COMMUNITY HOUSE

Venue location:	107 Randwick Crescent, Moera 5010
Contact:	Loraine Bick
E:	<a href="mailto:moreahouse@actrix.co.nz">moreahouse@actrix.co.nz</a>
T:	568 9836
Type of facility:	Large room. Play area for children - fully fenced
Kitchen facilities:	Yes
Toilet facilities:	Yes
Type of access:	Ramp
Equipment available:	Hirer to supply
Capacity:	30 max
Hours available:	Monday - Sunday
Costs:	Upon ringing
Any restrictions:	No alcohol. No smoking

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## NAENAE

### NAENAE COLLEGE

Venue location:	910 High Street, Lower Hutt 5011
Contact:	Caylar Davies
E:	<a href="mailto:ccdavies@naenae-college.org.nz">ccdavies@naenae-college.org.nz</a>
T:	567 7175 (Extn 550)
M:	027 2235 136
Type of facility:	Assembly Hall
Type of access:	Wheelchair accessible
Capacity:	440 people
Hours available:	Outside of school hours
Costs:	One day hire \$300

Any restrictions: No smoking on school grounds, no alcohol

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### NAENAE COMMUNITY HALL

Venue location: Corner Treadwell Street and Everest Ave, Naenae 5011

Contact: Leisure Active

E: [halls.bookings@huttcity.govt.nz](mailto:halls.bookings@huttcity.govt.nz)

T: 560 0307

F: 560 0400

W: [huttcity.govt.nz/halls](http://huttcity.govt.nz/halls)

Type of facility: Main Hall, supper room and separate kitchen

Equipment available: Limited tables/chairs available – tables seat 8 – 10

Capacity: Main Hall: Social Event 300 – Seated Event 400  
Supper Room 60-70 | Total Venue Capacity 500

Hours available: Upon ringing

Costs: Upon ringing

Any restrictions: No 18<sup>th</sup> Birthday Parties involving alcohol. Restrictions on alcohol related functions may apply. No smoking

Any other info: Please visit our website [huttcity.govt.nz](http://huttcity.govt.nz)

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### TREADWELL STREET HALL

Venue location: Treadwell Street, Naenae 5011

Contact: Leisure Active

E: [halls.bookings@huttcity.govt.nz](mailto:halls.bookings@huttcity.govt.nz)

T: 560 0307

F: 560 0400

W: [huttcity.govt.nz/halls](http://huttcity.govt.nz/halls)

Type of facility: Main Hall and small kitchen

Equipment available: Limited tables/chairs

Capacity: 250

Hours available: Monday to Friday, 7am - 3pm and after 6.30pm  
All day Saturday and Sunday

Costs: Upon ringing

Any restrictions: No 18<sup>th</sup> Birthday Parties involving alcohol. Restrictions on alcohol related functions may apply.  
Please ask at time of your booking. No smoking.

Any other info: Please visit our website [huttcity.govt.nz](http://huttcity.govt.nz)

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**NAENAE POOL**

Venue location:	Everest Street, Naenae 5011
Contact:	Leisure Active
E:	<a href="mailto:leisureactive@huttcity.govt.nz">leisureactive@huttcity.govt.nz</a>
T:	567 5043
F:	576 7490
W:	<a href="http://huttcity.govt.nz/leisureactive">huttcity.govt.nz/leisureactive</a>
Type of facility:	Seminar room, Party room
Room/spaces:	Two big rooms
Kitchen facilities:	Yes
Seminar room:	Oven, fridge, jug
Party room:	Small kitchen, microwave, small oven
Toilet facilities:	Downstairs
Type of access:	Steep stairs (with handrail)   No wheelchair access
Equipment available:	TV, video and OHP and tables and chairs available on request
Capacity:	Seminar room 100 seating max. Birthday Party room 80 seating max
Hours available:	6am – 8pm weekdays, 9am – 8 pm weekends
Costs:	Upon ringing
Any restrictions:	No alcohol or loud music. No smoking

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**NAENAE PRIMARY SCHOOL**

Venue location:	Wheatley Street, Naenae 5011
Contact:	Kathy Bird
T:	567 8117   567 4846 (A/H)
M:	021 271 1579
F:	567 8771
Type of facility:	Hall hires
Kitchen facilities:	Oven, fridge, zip, microwave
Type of access:	Wheelchair accessible
Equipment available:	Eight tables, 200 chairs
Hours available:	From 9.00am Saturdays until 1.00am Sunday morning.
Costs:	\$150 plus GST – bond of \$150
Any restrictions:	No smoking



## NORMANDALE

### HUTT MINOH FRIENDSHIP HOUSE

Venue location:	38 Normandale Road, Normandale 5010
Contact:	Judy Randall
E:	<a href="mailto:judy.randall@huttcity.govt.nz">judy.randall@huttcity.govt.nz</a>
T:	570 6892
W:	<a href="http://huttminoh.org.nz/HOME/">huttminoh.org.nz/HOME/</a>
Type of facility:	Old house with large room ideally suited for business meetings.
Room spaces:	Suitable for parties/weddings but event must end before 11.00pm
Kitchen facilities:	Full kitchen facilities, cutlery/cups/saucers for morning/afternoon tea only
Type of access:	Drive on
	Equipment available: Large board room table can be split into 3 separate tables, 20 plastic chairs, 14 soft chairs, Electronic whiteboard, small black/white photocopier, 2 x trestle tables.
Capacity:	Max 45 people buffet style or 12-15 people seated at large table
Hours available:	Upon request
Costs:	Upon request
Any restrictions:	No smoking. Alcohol requires liquor licence

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## PETONE

### HE TOA COMMUNITY & SPORT DEVELOPMENT INC

Venue location:	North Street, Petone 5012
Contact:	Martin Stirling
T:	939 2503
E:	<a href="mailto:hetoa@paradise.net.nz">hetoa@paradise.net.nz</a>
Type of facility:	Hall
Kitchen facilities:	Upon ringing
Toilet facilities:	Yes
Type of access:	Ramp
Equipment available:	Mattresses, seating, tables, whiteboards, TV/video, cutlery and Dishes, PE equipment, Showers are available
Capacity:	30 – 40 max
Hours available:	Weekends only
Costs:	Koha from Community groups. Set rate for businesses

Any restrictions: No teenage parties, Music is to be off by midnight, No alcohol. No smoking

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### **PETONE BAPTIST CHURCH**

Venue location: 38 Buick Street, Petone 5012

Contact: Sharon du Preez

T: 971 6250

E: [admin@petonebapist.org.nz](mailto:admin@petonebapist.org.nz)

W: [www.petonebaptist.org.nz](http://www.petonebaptist.org.nz)

Type of facility: Church auditorium

Room/spaces: Two small rooms, 2 large.

Kitchen facilities: Yes

Type of access: Extensive disability access, ramp into building, elevator to mezzanine and top floors

Equipment available: Chairs, various tables (small - medium), also 10 folding trestle tables.  
Sound equipment and data projection available by negotiation

Capacity: Upstairs hall approx 100, downstairs hall approx 180

Hours available: Upon ringing

Costs: Upon ringing

Any restrictions: No smoking inside. No alcohol. No noise after 10.30pm

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### **PETONE CENTRAL SCHOOL**

Venue location: 16 Britannia Street, Petone 5012

Contact: Faye Martin or Mornain King

T: 568 7974

F: 568 7559

E: [office@petone-central.school.nz](mailto:office@petone-central.school.nz)

W: [www.petone-central.school.nz](http://www.petone-central.school.nz)

Type of facility: School Hall

Kitchen facility: One stove, 1 zip (hot water)

Equipment available: Tables and chairs

Hours available: 8.00 am - Midnight

Costs: \$150.00 plus \$50 bond. \$80.00 plus \$50 bond evenings from 6.00pm - \$20 per hour.

Any restrictions: No smoking. No alcohol

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**PETONE COMMUNITY HOUSE**

Venue location:	6 Britannia Street, Petone 5012
Contact:	Michelle Dolan
E:	<a href="mailto:petcomhouse@clear.net.nz">petcomhouse@clear.net.nz</a>
T:	568 7798
Type of facility:	Rooms and outdoor plaza
Kitchen facilities:	Fully equipped separate kitchen downstairs and kitchenette upstairs
Toilet facilities:	Three including one disabled
Type of access:	Wheelchair accessible downstairs only, stairs to upper level
Equipment available:	White boards, heat pumps, tables and chairs. Data projector, overhead projector for hire
Hours available:	6am – 12 midnight
Costs:	Negotiable e.g. Community \$10 one hour, \$15 up to three hours, \$30 for the day
Any restrictions:	No smoking. No alcohol. No birthday parties.

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**PETONE LIBRARY**

Venue location:	7-11 Britannia Street, Petone 5012
Contact:	Library staff
T:	568 6253
F:	568 3301
E:	<a href="mailto:petone.library@huttcity.govt.nz">petone.library@huttcity.govt.nz</a>
W:	<a href="http://library.huttcity.govt.nz">library.huttcity.govt.nz</a>
Type of facility:	Community meeting room
Kitchen facilities:	Yes, bring own supplies
Type of access:	Wheelchair access – access from back entrance of building, from Peel car park off Richmond or Britannia St
Equipment available:	Chairs, tables
Capacity:	50
Hours available:	8am – midnight
Costs:	\$9 per hour, \$6 per hour for HCC meetings
Any restrictions:	Low noise level. No smoking. No parties. No alcohol unless liquor licence is obtained

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**PETONE RUGBY FOOTBALL CLUB**

Venue location:	On North Park, via Udy Street or Bouverie St, Petone 5012
Contact:	Daniel Thompson

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E:	<a href="mailto:club@petonerugby.com">club@petonerugby.com</a>
W:	<a href="http://www.petonerrugby.com">www.petonerrugby.com</a>
T:	021 959 753
Type of facility:	Full club house facilities including lounge, dance floor, bar, BBQ and indoor and outdoor recreation areas
Room/spaces:	Upstairs meeting room and conference or social lounge, gym and group exercise facilities
Kitchen facilities:	Full kitchen including oven, zip, microwaves
Toilet facilities:	Multi locations male and female and disabled
Equipment available:	Sound and projection, white boards etc.
Capacity:	400 max
Hours available:	To suit user – perhaps subject to licensing conditions
Costs:	Quoted in line with user requirements. A bond may be required
Any restrictions:	No teenage parties. No 21 <sup>st</sup> birthdays
Any other info:	Good parking capacity

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### **PETONE WORKINGMEN'S CLUB**

Venue location:	47 Udy Street, Petone 5012
Contact:	Reception
E:	<a href="mailto:reception@pwmc.co.nz">reception@pwmc.co.nz</a>
T:	568 5404
W:	<a href="http://www.petoneclub.co.nz">www.petoneclub.co.nz</a>
Type of facility:	Function room
Type of access:	Wheelchair access. Lift on premises
Equipment available:	Whiteboards, screens, microphones
Capacity:	200 – 250 depending on seating
Hours available:	Upon ringing
Costs:	Upon ringing

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### **TE HUINGA O TE WHANAU**

Venue location:	451 Jackson Street, Petone 5012
Contact:	Kathleen Mana
T:	971 7713
Type of facility:	Separate room with dividers doors between dining and hall area
Kitchen facilities:	Two stoves, fridge
Toilet facilities:	Yes, two showers – one has wheelchair access

Type of access:	Four steps (Ramp to be installed)
Equipment available:	Tables and chairs, mattresses, cutlery, crockery and some pots and pans (by arrangement)
Capacity:	80 - 100 People
Hours available:	Upon ringing
Costs:	Available on request. Negotiable depending on circumstances (bond required)
Any restrictions:	No noise after 10.30pm, Residential area – noise considerations. No smoking
Any other info:	Must work within the principals of our organisation

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## WILFORD SCHOOL

Venue location:	William Street, Petone 5012
Contact:	Donna Seddon
E:	<a href="mailto:Office@wilford.school.nz">Office@wilford.school.nz</a>
T:	568 3425
F:	568 3433
W:	<a href="http://www.wilford.school.nz">www.wilford.school.nz</a>
Type of facility:	School Hall
Room/ spaces:	Main hall
Kitchen facility:	Yes
Toilet facilities:	Yes
Type of access:	Wheelchair ramp
Equipment available:	Trestle tables
Capacity:	250
Hours available:	8am – 11pm
Costs:	\$100 bond, \$30 per hour
Any restrictions:	No smoking. No alcohol
Any other info:	Floor has just been laid - no stilettos or heels

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## SEAVIEW

### LOWRY BAY YACHT CLUB

Venue location:	100 Port Road, Seaview
Contact	Margaret Lissette
T:	568 3715
E:	<a href="mailto:info@lbyc.org.nz">info@lbyc.org.nz</a>

Type of facility:	Yacht Club
Room/spaces:	Two, both for sole use of hirer plus a large deck overlooking the marina
Kitchen facilities:	Stove, fridge/freezer, microwave, fryer
Equipment available:	Indoor and outdoor tables and chairs, highchair
Glasses:	Hirer to supply own cutlery, crockery and cooking equipment
Capacity:	100
Hours available:	Day and evening with the exception of Friday from 4pm
Costs:	Half day \$120, full day \$200, evening \$300
Restrictions:	No smoking, no dogs
Any other info	20 working days advance notice is required if special liquor licence needed

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### **STOP OUT SPORTS CLUB**

Venue location:	Hutt Park, 161 Hutt Park Road, Seaview
Contact:	Donna Beech
E:	<a href="mailto:secretary@stopout.org.nz">secretary@stopout.org.nz</a>
M:	021 133 7541
W:	<a href="http://www.stopout.org.nz">www.stopout.org.nz</a>
Type of facility:	Football club
Room/spaces:	One large room
Kitchen facilities:	Oven, microwave, fridge/freezer
Type of access:	Wheelchair. Large decking with bi-fold doors
Equipment available:	Microphone, sound system, speakers, DVD/TV. Pull down screen for projection, tables/chairs
Capacity:	200 – 250 people
Hours available:	Negotiable with hirer
Costs:	Please contact hirer
Any restrictions:	Saturdays during football season – April to mid September

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## **SILVERSTREAM**

### **SILVERSTREAM ANGLICAN PARISH – ST MARY’S CHURCH**

Venue location:	13 Terminus Street, Silverstream 5019
Contact:	Parish Office
E:	<a href="mailto:stmarys.silverstream@paradise.net.nz">stmarys.silverstream@paradise.net.nz</a>
T:	977 1984

W:	<a href="http://www.stmaryas.webs.com">www.stmaryas.webs.com</a>
Type of facilities:	Hall and common room can be used as one room
Kitchen facilities:	Available
Type of access:	Wheelchair access
Equipment available:	Tables, chairs, kitchen equipment
Capacity:	120 max – 80 sit down to dinner
Hours available:	Upon ringing
Costs:	Upon ringing
Any restrictions:	No adult/youth parties. No smoking or drinking unless agreed to in writing. Activities to cease at 10:00pm. Not available Sundays

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### **SILVERSTREAM PRESBYTERIAN PARISH- ST. MARGARET'S CHURCH**

Venue location:	4-6 Dunns Street, Silverstream 5019
Contact:	Carol McConnell
T:	527 9462
Type of facility:	Church Hall
Kitchen facilities:	Yes
Toilet facilities:	Disabled toilet
Type of access:	Wheelchair access
Equipment available:	Tables and chairs
Capacity:	Hall – 160, Lounge 70
Hours available:	Upon ringing
Costs:	Upon ringing
Any restrictions:	Table wine only, no smoking, finishes at midnight. Residential area noise consideration.

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### **SILVERSTREAM RETREAT**

Venue location:	Cnr Eastern Hutt Road & Reynolds Bach Drive, Lower Hutt 5019
Contact:	Reception
T:	562 9080
F:	563 5284
E:	<a href="mailto:info@staywithus.co.nz">info@staywithus.co.nz</a>
W:	<a href="http://www.staywithus.co.nz">www.staywithus.co.nz</a>
Type of facility:	Conference function centre. Group and motel accommodation available
Room/space:	Function areas with indoor-outdoor flow, several seminar rooms and accommodation

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Kitchen facility:	On-site catering team. Self-contained motel units with full kitchen facilities
Type of access:	Wheelchair accessible function and conference rooms. Accessible facilities available
Equipment available:	Screens, whiteboards, flipcharts, multi-media sound systems, Projectors
Capacity:	5-300 depending on room chosen
Hours available:	24 hours
Costs:	Varies on specific facility, prices available on request
Any restrictions:	Functions and conferences are fully catered by in-house catering team

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## ST. PATRICK'S COLLEGE

Venue location:	207 Ferguson Drive, Upper Hutt 5018
Contact:	David Ritchie
E:	<a href="mailto:info@stream.school.nz">info@stream.school.nz</a>
T:	939 4224
F:	939 4232
Type of facilities:	Auditorium, extension stage, stage lighting (12 spots), lighting and Sound board (approved operators only), library, Conference room Kennedy block classroom, additional classroom, lecture theatre
Kitchen facilities:	Yes
Type of access:	Some parts are accessible by wheelchair
Equipment available:	Gymnasium (available school holidays only), playing fields (Tournament use), swimming pool, tennis courts, chapel and squash Courts. Grand Piano, electric organ, sound system
Capacity:	80 – 100 max
Hours available:	Upon ringing
Costs:	Upon ringing
Any restrictions:	No smoking. No alcohol (can apply for license for weddings). Booking Fee required. Deposit required to be paid not less than six weeks prior to start of hire. Visitors off the premises by 10pm (Weddings by midnight)
Any other info:	Only available during school holidays

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## STOKES VALLEY

### STOKES VALLEY COMMUNITY HOUSE

Venue location:	212 Stokes Valley Road, Stokes Valley
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Contact:	Leisure Active
E:	<a href="mailto:halls.bookings@huttcity.govt.nz">halls.bookings@huttcity.govt.nz</a>
T:	560 0307
F:	560 0400
W:	<a href="http://huttcity.govt.nz/halls">huttcity.govt.nz/halls</a>
Type of facility:	Main hall, supper room and kitchen, changing rooms
Kitchen facilities:	Kitchen with oven and hot water facilities, stove, fridge, microwave, and cutlery
Toilet facilities:	Yes (two sets)
Type of access:	Wheelchair access
Equipment available:	Limited tables/chairs available, computers (by arrangement), high chair, and change mat
Capacity:	20 - 30
Hours available:	After 6pm each night, (check with coordinator) Tuesdays, Wednesdays after 8.30am – 3.00pm. Thursdays 12pm – 3pm, Saturdays and Sundays available.
Costs:	Business rate - \$20.00 for the first hour, \$10.00 every hour after. Community rate - \$10.00 for first hour, \$5.00 every hour after.
Any restrictions:	No smoking, no animals, no alcohol

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### **STOKES VALLEY HALL**

Venue location:	Bowers Street, Stokes Valley
Contact:	Leisure Active
E:	<a href="mailto:halls.bookings@huttcity.govt.nz">halls.bookings@huttcity.govt.nz</a>
T:	560 0307
F:	560 0400
W:	<a href="http://huttcity.govt.nz/halls">huttcity.govt.nz/halls</a>
Type of facility:	Main hall, supper room and kitchen, changing rooms
Kitchen facilities:	Kitchen with oven and hot water facilities
Toilet facilities:	Yes (two sets)
Type of access:	Wheelchair access
Equipment available:	Limited tables/chairs available – tables seat 8 - 10
Capacity:	400
Hours available:	Upon ringing
Costs:	Upon ringing

Any restrictions: Amplified music must be off by midnight. Restrictions on alcohol related functions may apply. Please ask at time of booking. No smoking

Any other info: Please visit our website [huttcity.govt.nz](http://huttcity.govt.nz)

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## TAITA

### TE WHAKARURUHAU MARAE – TAITA COLLEGE

Venue location: Eastern Hutt Road, Taita 5011

Contact: Ronwyn Coffee

E: [ronwyn@taita.school.nz](mailto:ronwyn@taita.school.nz)

M: 027 659 3886

Type of facility: Wharenui (large sleeping area)

Kitchen facilities: Fully equipped kitchen, dining room. Secure pantry

Toilet facilities: Yes with showers

Type of access: Ground level. Wheelchair, with off street parking

Equipment available: Linen and mattress storage areas

Capacity: Sleeps approx. 55 comfortably

Hours available: 8am - 3pm (see restriction). Advance bookings advisable

Costs: Booking fee plus Koha and bond if overnight

Any restrictions: No 18<sup>th</sup> Birthday Parties involving alcohol. Restrictions on alcohol related functions may apply. Available during school hours only by special arrangement (9 - 3pm inclusive). No smoking. No alcohol and no pets. Noise restriction applies

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### WALTER NASH STADIUM

Venue location: Tocker Street, Taita 5011

Contact: Leisure Active

E: [walternash@huttcity.govt.nz](mailto:walternash@huttcity.govt.nz)

T: 939 6274

F: 939 6275

W: [huttcity.govt.nz](http://huttcity.govt.nz)

Type of facility: Indoor Sports Stadium

Kitchen facilities: Small kitchen upon request

Toilet facilities: Yes, access for disabled

Type of access: Access for disabled

Equipment available: Two large national courts. Tables - 12-30, chairs - 200 chairs upon Request, hoops and gaming clocks.

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Capacity:	Maximum 2000 people depending on set up and event.
Hours available:	Upon ringing
Costs:	Upon ringing
Any restrictions:	No smoking. Restrictions on alcohol related functions apply.
Any other info:	Available on website or by phoning. Available for any type of event and occasion. Any queries welcomed

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## WAINUIOMATA

### FERNLEA SCHOOL

Venue location:	Lees Grove, Wainuiomata 5014
Contact:	Walter Gordon (Principal)
E:	<a href="mailto:office@fernlea.school.nz">office@fernlea.school.nz</a>
T:	564 6066
F:	564 6066
Type of facilities:	Hall
Kitchen facilities:	Microwave, oven, pie warmer and zip
Toilet facilities:	Two womens and two mens - No wheel chair access
Capacity:	20 max
Hours available:	After school or weekends
Cots:	Upon ringing
Any restrictions:	No smoking. No alcohol
Any other info:	Not available on Sundays

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### LIFE CITY CHURCH

Venue location:	1 - 3 Parkway Road, Wainuiomata 5014
Contact:	Christine
E:	<a href="mailto:admin@lifecity.org.nz">admin@lifecity.org.nz</a>
T:	972 8799
F:	972 8798
Type of facilities:	Lounge/function room (upstairs)
Kitchen Facilities:	Small kitchen upstairs
Type of access:	Wheelchair access downstairs only
Equipment available:	Chairs, tables, small household oven upstairs
Capacity:	80-100 upstairs

Hours available:	Need to discuss with office
Costs:	Available on enquiry
Any restriction:	No smoking or alcohol allowed on Church property

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### **WAINUIOMATA COMMUNITY CENTRE**

Venue location:	1A Queen Street, Wainuiomata 5014
Contact:	Marcia Skinnon
E:	<a href="mailto:annemohi@wainuiomata.org.nz">annemohi@wainuiomata.org.nz</a>
T:	564 5262
F:	564 5262
W:	<a href="http://www.wainuiomata.org.nz">www.wainuiomata.org.nz</a>
Type of facilities:	Meeting rooms
Room/ spaces:	Large meeting room, small room
Kitchen facilities:	Oven, fridge, cups, plates and zip
Toilet facilities:	Two toilets one with disabled access
Type of access:	Access for disabled
Capacity:	30 maximum
Hours available:	Monday – Sunday upon ringing
Costs:	Upon ringing
Any restrictions:	No alcohol. No smoking.

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### **WAINUIOMATA HIGH SCHOOL**

Venue location:	Parkway, Wainuiomata 5014
Contact:	Office
E:	<a href="mailto:office@wainuiomatahigh.school.nz">office@wainuiomatahigh.school.nz</a>
T:	938 3224
F:	939 7016
Type of facilities:	Auditorium, gymnasium
Kitchen facilities:	Yes
Toilet facilities:	Yes
Equipment available:	Nil
Capacity:	Auditorium 300
Hours available:	Upon ringing
Costs:	Upon ringing
Any restrictions:	No private parties, no smoking, no alcohol

**WAINUIOMATA PRIMARY SCHOOL**

Venue location: Homedale Road, Wainuiomata 5014  
Contact: School Office  
E: [admin@wainuiomata.school.nz](mailto:admin@wainuiomata.school.nz)  
T: 939 8677  
F: 939 8018  
Type of facility: Hall/kitchen  
Room spaces: Hall  
Kitchen facilities: Stove, fridge  
Type of access: Wheelchair access  
Equipment available: Cleaning equipment provided. Forms and folding tables  
Capacity: 100 people  
Hours available: Outside school hours, weekends and evenings  
Costs: Inquire to school office. Bond required  
Any restrictions: No smoking. No bands (no loud music after 11.30pm)

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**WAINUIOMATA UNION CHURCH**

Venue location: 106 -108 Main Road, Wainuiomata 5014  
Contact: Roger Ricketts  
T: 970 7644  
Type of facilities: Hall  
Kitchen Facilities: Yes  
Toilet facilities: Toilets (disabled)  
Type of access: Wheelchair access  
Equipment available: Seating, 15 tables  
Capacity: 120  
Hours available: 9am - 11pm. Except for Friday evenings  
Costs: Upon ringing  
Any restrictions: Not available Sundays. No smoking or alcohol. No noise after 11pm

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**WAINUIOMATA WAR MEMORIAL HALL**

Venue location: Queen Street, Wainuiomata 5014  
Contact: Leisure Active  
E: [halls.bookings@huttcity.govt.nz](mailto:halls.bookings@huttcity.govt.nz)  
T: 560 0307  
F: 560 0400

W:	<a href="http://huttcity.govt.nz/halls">huttcity.govt.nz/halls</a>
Type of facility:	Main hall, supper room and kitchen
Kitchen facilities:	Kitchen with oven and zip
Toilet facilities:	Yes
Type of access:	Access for disabled
Equipment available:	Limited tables/chairs available – tables seat 8 - 10
Capacity:	300
Hours available:	Upon ringing
Costs:	Upon ringing
Any restrictions:	No 18 <sup>th</sup> Birthday Parties involving alcohol. Restrictions on alcohol related functions may apply. Please ask at time of booking. No smoking
Any other info:	Please visit our website <a href="http://huttcity.govt.nz">huttcity.govt.nz</a>

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## WAIWHETU

### WAIWHETU ANGLICAN PARISH- ST. PAUL'S CHURCH

Venue location:	76 Waiwhetu Road, Waterloo, Lower Hutt 5011
Contact:	Josephine Lewis
E:	<a href="mailto:office@stpaulslowerhutt.org.nz">office@stpaulslowerhutt.org.nz</a>
T:	566 2002
Type of facility:	Hall and meeting rooms
Room/ spaces:	Hall with kitchen, two meeting rooms
Kitchen facilities:	Oven, zip, microwave and dishwasher
Toilet facilities:	Two toilets and one disabled
Type of access:	Wheelchair access
Equipment available:	Tables, chairs
Capacity:	80 max
Hours available:	8am – 11pm
Costs:	Upon ringing
Any restrictions:	No smoking. No private parties, not available Sundays

**WAIWHETU SAMOAN ASSEMBLY OF GOD**

Venue location:	66 Waiwhetu Road, Waiwhetu 5010
Contact:	Pastor Fata Meafou
Type of facility:	Hall, kitchen facilities
Kitchen facilities:	Oven, fridge, zip and microwave
Toilet facilities:	Yes
Type of access:	Stairs
Capacity:	150 - 200
Hours available:	8am – 10pm
Costs:	Upon ringing
Any restrictions:	No smoking. No alcohol. No private parties and unavailable on Wednesday mornings and Sunday
Any other info:	Please tidy and clean when event is complete

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**WATERLOO****HUTT VALLEY TRAMPING CLUB**

Venue location:	Phil Evans Reserve, Birch Street, Waterloo
Contact:	Patrick
E:	<a href="mailto:info@hvtc.org.nz">info@hvtc.org.nz</a>
W:	<a href="http://www.hvtc.org.nz">www.hvtc.org.nz</a>
T:	567 0157
Type of facility:	Club rooms
Room spaces:	Room 8x12 m, wooden floors
Kitchen facilities:	Kitchenette suitable for supper, cups and saucers provided
Type of access:	No wheelchair access
Equipment available:	Chairs for 80 people and some tables
Capacity:	80 persons
Hours available:	Varies from day to day please phone to enquire - not available on Wednesday evenings
Costs:	\$45.00 plus GST per half day or evening
Any restrictions:	No disability facilities, our main focus is on clubs and community groups for on-going and one-off bookings

## WOBURN

### WOBURN BOWLING CLUB

Venue location:	17 Massey Ave, Lower Hutt
Contact:	Lin 586 6515
E:	<a href="mailto:lind@workbridge.co.nz">lind@workbridge.co.nz</a>
T:	970 6495 / Secretary 973 2009
Type of facility:	Hall and bar
Room spaces:	Hall, bar, separate area, kitchen
Kitchen facilities:	Good (plates and glass sterilizer)
Type of access:	No wheelchair access
Equipment available:	Stove, tables etc. microphone
Capacity:	240 persons
Hours available:	Enquire – bar until midnight
Costs:	Various
Any restrictions:	No disability toilet, no dishwasher