

## FINANCIAL MATTERS INTAKE

**DATE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_ Social Security \_\_\_\_\_

**SPOUSE NAME:** \_\_\_\_\_ Social Security \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ City, State, Zip, County \_\_\_\_\_

**PHONE** (Mobile) \_\_\_\_\_ (Spouse Mobile) \_\_\_\_\_ (Home) \_\_\_\_\_  
 (Spouse Work) \_\_\_\_\_ (Spouse Work) \_\_\_\_\_

E-mail address \_\_\_\_\_ Spouse E-mail address \_\_\_\_\_

Employer Name \_\_\_\_\_ Position/Title \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Spouse Employer Name \_\_\_\_\_ Position/Title \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

**MARITAL STATUS:** (circle) Married Separated Divorced Single

**CHILDREN:** How many? \_\_\_\_\_ Ages \_\_\_\_\_ How many people Living in Household \_\_\_\_\_

**RESIDENCE:** How long have you resided in MO/KS? \_\_\_\_\_

**RENTERS: Home or Apartment?** (circle) Monthly payments \$ \_\_\_\_\_ Months behind \_\_\_\_\_

Do you intend to bring your back rent payments current within 30 days after filing BK? Yes No (circle)

**REAL ESTATE: Residential Home** 1<sup>st</sup> Mtg. payment \$ \_\_\_\_\_ 2<sup>nd</sup> Mtg. Payment \_\_\_\_\_ Months behind \_\_\_\_\_

**Total amount owed on 1<sup>st</sup> mortgage** \_\_\_\_\_ **Total amount owed on 2nd mortgage** \_\_\_\_\_

**Current Market Value of home** \_\_\_\_\_ How much **Equity?** \_\_\_\_\_

**Pending Foreclosure** on your home? Yes No (circle) If so, what is the foreclosure sale date? \_\_\_\_\_

**When** did you purchase your home? \_\_\_\_\_ Purchase price? \_\_\_\_\_

**Other Real Estate Property (lake lot, farm land, rental house):** \_\_\_\_\_

If yes, please describe \_\_\_\_\_

**VEHICLES: Describe any vehicles with your name on the Title or in your Possession.**

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_  
 Owners \_\_\_\_\_ Payoff \$ \_\_\_\_\_  
 Trade-in Value \_\_\_\_\_ Used Retail Value \_\_\_\_\_  
 Mileage \_\_\_\_\_ Condition \_\_\_\_\_  
 Date of purchase \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_  
 Owners \_\_\_\_\_ Payoff \$ \_\_\_\_\_  
 Trade-in Value \_\_\_\_\_ Used Retail Value \_\_\_\_\_  
 Mileage \_\_\_\_\_ Condition \_\_\_\_\_  
 Date of purchase \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_  
 Owners \_\_\_\_\_ Payoff \$ \_\_\_\_\_  
 Trade-in Value \_\_\_\_\_ Used Retail Value \_\_\_\_\_  
 Mileage \_\_\_\_\_ Condition \_\_\_\_\_  
 Date of purchase \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_  
 Owners \_\_\_\_\_ Payoff \$ \_\_\_\_\_  
 Trade-in Value \_\_\_\_\_ Used Retail Value \_\_\_\_\_  
 Mileage \_\_\_\_\_ Condition \_\_\_\_\_  
 Date of purchase \_\_\_\_\_

**DESCRIBE ANY LUXURY ITEMS YOU OWN OR POSSESS: Please give value and amount owed.**

Boat \_\_\_\_\_ Motorcycle \_\_\_\_\_ RV \_\_\_\_\_ Jet Ski \_\_\_\_\_ Trailer \_\_\_\_\_

**PERSONAL PROPERTY: Please circle Yes or No for each answer.**

Own any collectibles? (coins, sports memorabilia, antiques, etc.) Yes No If so, describe \_\_\_\_\_  
Own season tickets to a sporting event? Yes No If so, please describe \_\_\_\_\_  
Have a pending civil or work comp claim against someone? Yes No If so, please describe \_\_\_\_\_  
Have a cash value life insurance policy? (not term life) Yes No If so, list current value \$ \_\_\_\_\_  
Have a 401k, IRA or other retirement plan? Yes No If so, list current value \$ \_\_\_\_\_  
Own any stocks, bonds, cd's, annuities, savings? Yes No If so, list current value \$ \_\_\_\_\_  
Receive an income tax refund for the previous year? Yes No If so, how much \$ \_\_\_\_\_  
Expecting an income tax refund for the upcoming year? Yes No If so, how much \$ \_\_\_\_\_

**INCOME:**

Your **MONTHLY** Gross Employment Income (before taxes) \$ \_\_\_\_\_ Other Monthly Income \$ \_\_\_\_\_

Spouse **MONTHLY** Gross Employment Income (before taxes) \$ \_\_\_\_\_ Other Monthly Income \$ \_\_\_\_\_

**EXPENSES:**

Approximate **MONTHLY LIVING EXPENSES** ? (Not including credit card/other loan payments) \_\_\_\_\_

Monthly vehicle payment? \$ \_\_\_\_\_ Months behind \_\_\_\_\_

**TOTAL ESTIMATED DEBTS: Please list total balances for all categories of debt.**

Credit/Charge Cards \$ \_\_\_\_\_ Medical Bills \$ \_\_\_\_\_ Payday loans \$ \_\_\_\_\_

Vehicle loan payoffs \$ \_\_\_\_\_ Signature Loans \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

Repossessed vehicle deficiency \$ \_\_\_\_\_ Taxes Owed (Income, Real Estate, Personal Property) \$ \_\_\_\_\_

Student Loans \$ \_\_\_\_\_ Estimated **TOTAL** \$ \_\_\_\_\_

Any Lawsuits filed against you? If so, describe \_\_\_\_\_

Are you presently being garnished? Yes No

Have you filed bankruptcy before? Yes No If so, when \_\_\_\_\_ Ch. 7 or 13? \_\_\_\_\_

Have you filed a tax return for all years you were supposed to? Yes No

Do you owe back taxes? Yes No If so, what years \_\_\_\_\_ How much \$ \_\_\_\_\_

Do you have a domestic support obligation? Yes No

If so, do you owe any back maintenance or child support? Yes No Amount \$ \_\_\_\_\_

**FINANCIAL TRANSACTIONS:**

Have you transferred (sold or given away) any property, such as a home or vehicle, in the last 2 years? Yes No

If so, what property \_\_\_\_\_ To who \_\_\_\_\_

Have you refinanced or taken a second mortgage in the last year? Yes No If so, when \_\_\_\_\_ Amount \$ \_\_\_\_\_

Have you purchased a vehicle in the last 6 months? Yes No If so, when \_\_\_\_\_ Purchase price \$ \_\_\_\_\_

Have you used your credit cards in the last 90 days? Yes No Last date you used a credit card \_\_\_\_\_

If so, what did you purchase? \_\_\_\_\_ Amount spent \$ \_\_\_\_\_

Have you made any payments **totaling \$600+** to **ONE SINGLE unsecured creditor** over the last 90 day period? Yes No

If so, to whom did you make these payments to? \_\_\_\_\_ Payment amount \$ \_\_\_\_\_

Have you made any payments to any of your relatives in the last year? Yes No Payment amounts \$ \_\_\_\_\_

Have you operated a business in the last six years? Yes No Name: \_\_\_\_\_

**How did you hear of my office?**

Yellow Pages \_\_\_\_\_ Pre-paid Legal \_\_\_\_\_ Hyatt \_\_\_\_\_ Internet \_\_\_\_\_

Referral \_\_\_\_\_ Other \_\_\_\_\_