



## "Getting Ready to Test" Order Form

Use this form when placing orders by fax or by mail. Directions are found at the end of the order sheet. Simply use the print button on your browser to print this form.

**Step 1 -- Select the "Getting Ready to Test" materials you wish to purchase (discounts available for bulk rates – call toll free (866) 431-4240 for more details)**

Quantity	Getting Ready to Test Materials	Cost
	M404 – A Review & Preparation Manual for Drug and Alcohol Credentialing Examinations	\$149 EACH + Shipping
	M404SUP – A Supplemental Review/Preparation Manual for the IC&RC AAODA Credentialing Examination	\$69 EACH + Shipping
	W401 – The Written Examination	\$52 EACH + Shipping
	T405 – Online Sample Exam (A URL will be sent to the email address provided below)	\$35 EACH
	O402 – The Oral Examination	\$52 EACH + Shipping
	CS405 – A Review and Preparation Manual for the Written Clinical Supervisor Examination	\$79 EACH + Shipping

**\$18 shipping/handling needs to be added on all orders for USPS Priority Mail.** If you are using a PO, an invoice with order totals will be sent to the email address provided below.

**Step 2 – Personal and Payment Information – Be sure to enter ALL information requested. PLEASE PRINT.**

Complete Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Payment method:

Check \_\_\_\_\_ Money Order \_\_\_\_\_ Purchase Order \_\_\_\_\_ (PO Number \_\_\_\_\_)

Credit Card: [ ] VISA [ ] American Express [ ] Discover [ ] MasterCard

Name as it Appears on the Card: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ / \_\_\_\_\_ CVV: \_\_\_\_\_  
(month) (year)

**Step 3 – Mail this form with payment (check, money order, credit card info) to:  
DLC,LLC PO Box 240663 Apple Valley, MN 55124**

**Or Fax this form with credit card details to: 866-222-3461**