

Application Procedure



Completed application packets are due via email to Cooperative Educational Services on or before **May 14, 2014** at 2:00pm EST. Application packets MUST be submitted as ONE electronic PDF file and emailed to ExecutiveSearches@ces.k12.ct.us.

Completed applications must include the following:

- Cover letter outlining qualifications for position and interest in this specific district
- Copy of updated, complete resume which includes a chronology of work history and educational background and a preferred email address and phone contact
- Proof of CT certification (Endorsement 093) or evidence of eligibility
- Copies of transcripts for all degrees held from all granting colleges/universities (Finalist candidates will be required to supply official transcripts)
- Three signed letters of reference from current or former employers and professional contacts (Please limit reference letters to three letters written within the past two years.)

All inquiries related to the open position should be directed to:

Dr. H. Kaye Griffin (860) 694-9795 griffinkaye@hotmail.com

Compensation

The Board of Education expects to offer a 3-year contract with a competitive salary commensurate with qualifications, experience and comparably situated school districts.

The East Haddam Board of Education is an Equal Opportunity Employer.

Board of Education

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EAST HADDAM PUBLIC SCHOOLS

26 Plains Road, Moodus, CT 06469

An invitation to apply for the position of
SUPERINTENDENT OF SCHOOLS



Announcement of Vacancy

The East Haddam Board of Education invites outstanding educational leaders to apply for the position of superintendent of schools. The successful candidate will work collaboratively with the Board of Education to promote an effective partnership that leads the school district toward a shared vision of continued excellence.

The Board of Education will be assisted in its superintendent search by C.E.S. Executive Search Consultants. It is anticipated that the new superintendent will be selected in the spring, and will assume full responsibilities of the superintendency by August 1, 2014.

Town of East Haddam & Schools

East Haddam, in Middlesex County, Connecticut, is home to approximately 9,000 residents. The town includes the villages of East Haddam, Moodus, Hadlyme, North Plains/Hopyard, Lake Hayward and Millington. It is a town rich in history, the arts and recreation. Attractions include Goodspeed Opera House, Gillette Castle State Park, Nathan Hale Schoolhouse, Devil's Hopyard State Park, Banner Country Club, Ray of Light Farm, and Fox Hopyard Golf Club.

The East Haddam School District educates about 1,200 students in three schools. Its mission is to develop a community of lifelong learners who are prepared to become independent, creative and productive citizens for our diverse and ever-changing global society.



www.easthaddamschools.org

Candidate Profile

Qualified candidates, at minimum, are expected to meet the following general performance standards for a superintendent:

- Demonstrate leadership through empowering and inspiring others within the organization, by envisioning and shaping a positive, safe and productive school and district culture;
- Work effectively with the board to formulate district policy, define mutual expectations of personnel performance, and demonstrate effective district governance to all staff, students and the community at large;
- Establish and sustain effective communications with the board, students, staff, parents and the community as a whole, including fostering beneficial relationships with the media and responding to community feedback;
- Gather and analyze data for decision-making in order to provide recommendations to the Board of Education for effective and efficient allocation of district resources;
- Have proven experience in curriculum development and alignment to the Common Core State Standards; experience with preparing and adhering to a Strategic Plan outlining goals and objectives for the district;
- Demonstrate ability to develop the annual school budget and apply sound business practices to managing and monitoring the budget;
- Possess knowledge about and ability to promote effective teaching techniques throughout the district and facilitate use of instructional resources to maximize achievement for all students;
- Demonstrate skill in working under the Connecticut System for Educator Evaluation and Development (SEED);
- Understand and model appropriate value systems, ethics, and moral leadership and exhibit multi-cultural and ethnic acumen, coordinating with social and human services, as appropriate, to help students grow and develop;
- Provide technical assistance to the board during labor negotiations and administer negotiated labor contracts effectively while keeping abreast of legislative changes affecting the collective bargaining process; and
- Maintain attention on the attainment of district goals, as adopted by the board, report progress toward goal attainment on a regular, prescribed and periodic basis.