



## SWITZERLAND GMBH

### INCORPORATION SERVICE PACKAGE SELECTION SHEET

BASIC      PERFORMANCE      PROFESSIONAL

Please select one of the options on the right

          

#### Incorporation

— Drafting of statutes and certified articles of incorporation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
— Opening of Depot account			
— Domiciliation acceptance contract		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
— Board member acceptance contract			
— Notary meeting and registration at commercial registry			
— Shareholder resolutions to appoint Board			
— Board resolutions to appoint Director(s)/Managers(s)/Administrator(s) (resident or non-resident)			<input checked="" type="checkbox"/>
— Signatory Card			

**TOTAL INCORPORATION FEE**      CHF 3'100      CHF 4'100      CHF 4'400

#### Domiciliation (per annum)

— Registered address			
— Domiciliation of Company in Appenzell	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
— Monthly forwarding of post, cost free			
— Scan & sending post by email/fileserver		<input checked="" type="checkbox"/>	

**TOTAL DOMICILIATION FEE**      CHF 2'000      CHF 2'500

#### Swiss nominee shareholder (per annum)

— Swiss resident nominee shareholder	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
— Representation at notary			
— Contact person for Commercial Registry			

**TOTAL SWISS NOMINEE SHAREHOLDER FEE**      CHF 3'000      CHF 3'000

#### Available Add-Ons

Logo + Letter shop (Letter, invoice template) on a USB stick	<input type="checkbox"/>	CHF 900	once
Invoicing & Bank reconciliation	<input type="checkbox"/>	CHF 2'000	per quarter
Book-keeping and tax returns	<input type="checkbox"/>	CHF 2'000	per quarter
Letter shop (letter paper, envelopes, 4 colour logo)	<input type="checkbox"/>	CHF 1'500	1000 letter paper 500 envelopes
Additional Shareholder & Board resolutions	<input type="checkbox"/>	CHF 100	per document
Additional Signatory Card	<input type="checkbox"/>	CHF 100	per document
Credit card to corporate account	<input type="checkbox"/>	CHF 200	per card
E-banking access & set-up	<input type="checkbox"/>	CHF 400	per set-up
Monthly e-scan of bank statements & post (max. 25 docs p.m.)	<input type="checkbox"/>	CHF 50	per month (billed annually)
Real-time forwarding of post (max. 25 docx p.m., by A-Post)	<input type="checkbox"/>	CHF 85	per month (billed annually)
Domain purchase & email hosting (Switzerland)	<input type="checkbox"/>	CHF 400	per annum
Single page representative website (if larger or interactive website required please ask for quote)	<input type="checkbox"/>	CHF 400	per set-up
Business Cards	<input type="checkbox"/>	CHF 380	250 cards