



Please fill out this intake application and return it to:

**The Exoneration Project  
312 N. May St., Ste. 100  
Chicago, Illinois 60607**

IMPORTANT: Please send the application only.

**Do not enclose any documents.**

## Who are we?

**The Exoneration Project** is a not-for-profit organization operating a legal clinic at the University of Chicago Law School. We represent people asserting their innocence in state and federal post-conviction proceedings.

## What kind of cases do we work on?

The Exoneration Project represents clients claiming their innocence in state and federal post-conviction proceedings.

## How does the application process work?

The Exoneration Project will use this application to decide whether your case is a good fit for the Project. The first step in our application process is filling out this packet. Once we review your application, we will contact you with any questions we have about your case. If we do not think that your case is a good fit for our organization, we will send you a denial letter.

## How long does it take you to review my case?

We will contact you within **one year** to let you know if we have any questions about your case. We are working as hard as we can to review cases, but due to the number of applications we receive, there is an average response time of one year.

If there is important information regarding updates on your case that you need to tell us after you send in your application, please use the form provided at the back of this packet.

## How can I check on my case status?

Unfortunately, we are unable to respond to requests for confirmation of delivery of applications, or requests for case status updates due to the amount of requests we receive.

## Should I send documents and transcripts?

No. Please do not send **any** documents with your application. Please list any documents in your possession (or any documents you think would be helpful to your case) on Page 13. If we would like to review a document, we will write to you and request that you send that document to us.

Keep this page for your records.

# The Exoneration Project

## Intake Application

**Your Name:** \_\_\_\_\_

**Inmate Number:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_

1. Is English your first language? **YES** **NO**

**(Si usted habla español, por favor avísenos y enviaremos un application en español.)**

2. What is your race or ethnicity? \_\_\_\_\_

3. What is the highest grade you completed in school? \_\_\_\_\_

4. What crime were you convicted of?

\_\_\_\_\_

5. What sentence are you serving?

\_\_\_\_\_

6. Where did the crime occur? When did the crime occur?

Location: \_\_\_\_\_ Date: \_\_\_\_\_

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- This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on the right side, suggesting it's resting on a surface.

13. List all evidence that you believe will show your innocence.

a. \_\_\_\_\_  
\_\_\_\_\_

Was this evidence:    ☐ brought out at trial  
                              ☐ available but not brought out at trial  
                              ☐ something you learned about after your trial  
                              ☐ is new evidence to you  
                              ☐ might be found with a thorough investigation

b. \_\_\_\_\_  
\_\_\_\_\_

Was this evidence:    ☐ brought out at trial  
                              ☐ available but not brought out at trial  
                              ☐ something you learned about after your trial  
                              ☐ is new evidence to you  
                              ☐ might be found with a thorough investigation

c. \_\_\_\_\_  
\_\_\_\_\_

Was this evidence:    ☐ brought out at trial  
                              ☐ available but not brought out at trial  
                              ☐ something you learned about after your trial  
                              ☐ is new evidence to you  
                              ☐ might be found with a thorough investigation

d. \_\_\_\_\_  
\_\_\_\_\_

Was this evidence:    ☐ brought out at trial  
                              ☐ available but not brought out at trial  
                              ☐ something you learned about after your trial  
                              ☐ is new evidence to you  
                              ☐ might be found with a thorough investigation

14. Explain what you were doing while the crime was committed. Do you have an alibi?

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15. Explain what the police say happened. What do the police say you did?

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16. Who was involved in the crime? Please explain what their relationship is to you, and how they were involved. Include victims, perpetrators, and witnesses.

a. **VICTIM(S):** \_\_\_\_\_ Relationship: \_\_\_\_\_

How was he/she involved: \_\_\_\_\_

\_\_\_\_\_

b. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

c.

How was he/she involved: \_\_\_\_\_

\_\_\_\_\_

d. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

How was he/she involved: \_\_\_\_\_

\_\_\_\_\_

e. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

How was he/she involved: \_\_\_\_\_

\_\_\_\_\_

f. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

\_\_\_\_\_

How was he/she involved: \_\_\_\_\_

\_\_\_\_\_

g. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

How was he/she involved: \_\_\_\_\_

\_\_\_\_\_

17. Did the police ever mistreat you? **YES** **NO**

18. Is there any evidence that the police mistreated you?  
(For example medical records, witnesses, complaint files, etc.)

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19. If yes, please describe who mistreated you and how they mistreated you.

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20. Can you name or describe the police officers or states' attorneys that interviewed you?

Name: \_\_\_\_\_

Description: \_\_\_\_\_

Name: \_\_\_\_\_

Description: \_\_\_\_\_

Name: \_\_\_\_\_

Description: \_\_\_\_\_

21. What was the total length of the interview? \_\_\_\_\_

22. Did you ask to speak with a lawyer during any of your interviews? **YES** **NO**

23. Were you ever told that you could speak with a lawyer? **YES** **NO**



24. Were you identified in a photo array or lineup?  
(Please circle) **No** **Yes, A Photo Array** **Yes, A Lineup**

25. Did you give a statement/confession? **YES** **NO**

26. If "Yes," please answer the following questions:

Who did you give the statement to? \_\_\_\_\_

Was a lawyer present when you gave the statement? **YES** **NO**

Was the statement oral or written? **YES** **NO**

Did you sign the statement? **YES** **NO**

27. If you did give a statement, what did you say?

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28. Did the victim identify you? **YES** **NO**  
If "Yes," When? Where? (E.g., at trial, in a lineup, at the scene of the crime, etc.)

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29. Did anyone else identify you? **YES** **NO**  
If "Yes," When? Where?

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## Questions About The Forensic Evidence

30. Was a weapon found?      **YES**    **NO**  
 If "Yes," please describe where and how the weapon was found.

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31. Please enter **ALL evidence** you know of that was found in the investigation of your case.

<b>Evidence Type</b>  (Examples: blood, saliva, vaginal swabs, gun shot residue, fingerprints or bodily fluids, etc.)	<b>Where was it found?</b>  (Examples: on the victim, on you, at the crime scene, etc.).	<b>Was it Tested?</b>  If Yes, who ordered the testing (your attorney of the defense)?	<b>Was it used at trial?</b>

32. List any item or items of evidence you believe should have been submitted to DNA or other testing and indicate how you believe that test will show that you are innocent.

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33. Is there any evidence that was not found that you think should be investigated and tested?

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## **Questions About Your Trial**

34. Name of Judge: \_\_\_\_\_

35. Case number: \_\_\_\_\_

36. Date of conviction: \_\_\_\_\_

37. Name of your attorney: \_\_\_\_\_

38. What kind of trial did you have? **BENCH JURY NONE**

39. Were there any pre-trial motions? **YES NO**

40. What were they? Please list below.  
(For example: motions to suppress evidence or a confession)

a. \_\_\_\_\_ Successful? ( )

b. \_\_\_\_\_ Successful? ( )

c. \_\_\_\_\_ Successful? ( )

d. \_\_\_\_\_ Successful? ( )

41. Did you testify at trial? **YES** **NO**  
If "Yes," what did you say?

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42. If No, why didn't you testify at trial?

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43. Did the victim(s) testify at trial? **YES** **NO**  
If "Yes," what did the victim(s) say.

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44. Who else testified at your trial? What did they say?

**NAME**

**TESTIMONY**

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*(Continued: Witness Testimony)*

**NAME**

**TESTIMONY**

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45. Please describe the defense you or your attorney raised at trial (e.g., misidentification, self-defense). What did your attorney tell the judge/jury?

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46. Did you or your attorney file any post-trial motions for a new trial (Krankel motions, ineffective assistance of counsel motions, Brady motions, etc)?

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## **Questions About Appeals & Petitions**

Please list any information you have. If you did your own filings, list your attorney as pro se.

### **Direct Appeal:**

It was filed on \_\_\_\_\_ (date) at \_\_\_\_\_ (court).

My attorney was \_\_\_\_\_

What was the decision and the date given? \_\_\_\_\_

Please list what issues were raised:

\_\_\_\_\_

### **Post-conviction Petition:**

It was filed on \_\_\_\_\_ (date) at \_\_\_\_\_ (court).

What was the decision and the date given? \_\_\_\_\_

Please list what issues were raised:

\_\_\_\_\_

### **State Habeas Petition:**

My attorney was \_\_\_\_\_

What was the date filed? \_\_\_\_\_

In what court did you file the petition? \_\_\_\_\_

What was the decision date? \_\_\_\_\_

What was the decision? \_\_\_\_\_

Please list what issues were raised:

\_\_\_\_\_

### **Federal Habeas Petition:**

My attorney was \_\_\_\_\_

What was the date filed? \_\_\_\_\_

In what court did you file the petition? \_\_\_\_\_

What was the decision date? \_\_\_\_\_

What was the decision? \_\_\_\_\_

Please list what issues were raised:

\_\_\_\_\_

### **Petition for executive clemency:**

If yes, what date did you file? \_\_\_\_\_

My attorney was \_\_\_\_\_

What decision was made (if any)? \_\_\_\_\_

**If you are currently represented by counsel, please provide their information below.**

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_

**Please list any documents that you think might be helpful to your case, and tell us if you (or a loved one) currently have the documents.**

\_\_\_\_\_ Have a copy? \_\_\_\_\_

\_\_\_\_\_ Have a copy? \_\_\_\_\_

\_\_\_\_\_ Have a copy? \_\_\_\_\_

\_\_\_\_\_ Have a copy? \_\_\_\_\_

\_\_\_\_\_ Have a copy? \_\_\_\_\_

\_\_\_\_\_ Have a copy? \_\_\_\_\_

\_\_\_\_\_ Have a copy? \_\_\_\_\_

\_\_\_\_\_ Have a copy? \_\_\_\_\_

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\_\_\_\_\_ Have a copy? \_\_\_\_\_

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# The Exoneration Project

## Additional Information

**Your Name:** \_\_\_\_\_

**Inmate Number:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_

Use this sheet if you forgot something important, or have new evidence to share with us **AFTER** you've mailed in your application.

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